

McKenna Water District

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McKenna WA 98558

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January 16, 2024

Subject: Job Posting – Water Treatment Plant Operator 1

Attached is a Job Posting for McKenna Water District.

Open Date: January 16, 2024
Close Date: February 4, 2024 11:59 pm Pacific time

Please submit a resume to Cal Weamer at mckmanager@fairpoint.net

Cal Weamer Manager
P.O. Box 143
McKenna, WA. 98558-0143
360-458-5252 office
360-701-5792 cell

Michael Meridith

Board of Commissioners
Darlene Kemp

Mercedes Cruz

MCKENNA WATER DISTRICT

POSITION DESCRIPTION

JOB TITLE: WATER TREATMENT PLANT OPERATOR 1

SUPERVISOR: DISTRICT MANAGER

SALARY RANGE: \$25.00/hr DOQ

JOB SUMMARY

This position serves to maintain the quality and effectiveness of the district's water supply and distribution system. This position is part-time, not to exceed 80 hours per month. Position is generally Monday through Friday with exceptions of weekend and holidays as needed or emergency basis.

McKenna Water District is a municipality Regulated by a Board of Commissioners, located in McKenna Washington, a small "Group A" public water utility. The district has one main water tower and a satellite pumphouse. We serve 264 service connections and approximately 600 customers in the McKenna-Roy area of south Pierce County. Our goal is to provide customers with a safe and dependable supply of drinking water and protect our water sources, which are the heart of our community, our way of life, and our children's future.

POSITION DUTIES

- Performs daily operations; maintaining chlorination agents, repair and inspects water facility, chemical feed systems, filters, buildings, and grounds. Collection of water samples per state regulations, recording data, adjusting chemical feed rates.
- Replacement and installation of components of the district's water supply and distribution system to ensure that the flow of water is uninterrupted, and that the quality of the water is maintained.
- Read meters for semi-monthly billing/Invoicing; January 1, March 1, May 1, July 1, September 1, and November 1.
- Attend regular monthly meetings and any special meetings of the Board; submit written report and orally reporting any problems with the water system.
- Work independently, efficiently manage and prioritize completing multiple tasks.
- Assist with water leaks, leak detection, repairs on water mains, fire hydrants, water lines, backflow and other existing facilities as needed.
- Flush fire hydrants/lines on a schedule basis.
- Operate equipment, pumps, compressors, power hand tools, etc.
- Perform work in accordance with District safety practices.
- Complete restoration work on job sites to District standards and customer satisfaction.
- Insure that assigned equipment and tools are maintained in safe and effective operating condition.
- Complete and turn in forms and other documentation in an accurate and timely manner.
- Purchase materials and or supplies on as-needed basis.
- Lawn and ground Maintenance.
- Perform other duties as assigned.

REQUIRED QUALIFICATIONS

- High School Diploma or Equivalency.
- Maintain a current Water Treatment Plant Operator (WTPO 1) Certification.
- Valid Washington State Driver's License.
- Experience with water systems and/or water facilities.
- Physical strength sufficient to perform manual labor for extended periods in all types of weather.

PREFERRED QUALIFICATIONS

- Able to read gauges and meters.
- Able to perform accurate mathematical calculations related to this position.
- Able to operate equipment, pumps, compressors, power hand tools, and vehicles.
- Experience of work hazards and health & safety procedures
- Ability to prepare and maintain accurate paperwork such as records, logs and routine reports and follow written and oral instructions.
- Ability to communicate effectively, establish and maintain working relationships with other employees, supervisors, customers, and the public.
- Ability to use good judgement and work independently.
- Knowledge of Dept of Health, Department of Ecology and other applicable State and Federal agencies policies.
- Knowledge of Computer software, databases; MS Word, MS Excel and SCADA systems.

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